

## The key to choice based letting

### Benefits

- Minimise IT investment for you and your partners
- Maximise staff efficiency using workflow tools
- Facilitate cross-borough partnerships
- Reduce time spent on statutory reporting
- Streamline your allocations process
- Market leading CBL solution

Selecting an IT solution is a major decision for any organisation. Part of the challenge is to ensure that your business needs drive the system requirements, rather than adapting your needs to the way a system works. The fact that each choice based lettings scheme is likely to have unique aspects makes this even more important. NovaLet has been built using flexible Internet technology to smoothly manage differences between schemes. Created specifically for choice based lettings, NovaLet is highly flexible, so it can be quickly and easily configured to manage the lettings process for you and your partners.

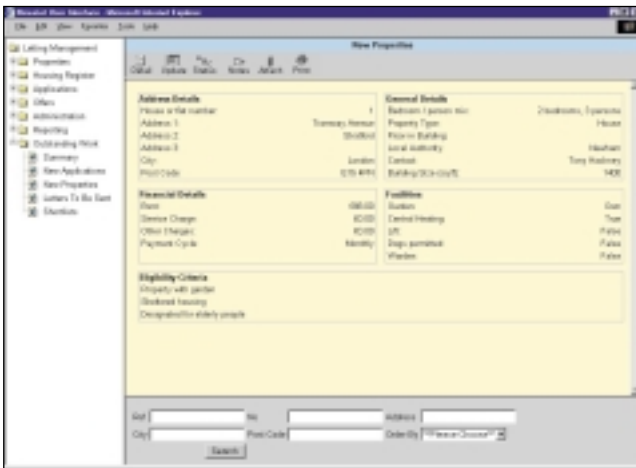
### Main Attributes

NovaLet uses workflow principals to manage your lettings process. Workflow items highlight those tasks that require attention, and give your staff the tools to take the appropriate actions.

In addition to managing your workflow, NovaLet provides tools to support day-to-day tasks, including: outstanding work summary, property newsletter generator, automatic creation of letters and emails to applicants, notes facility, document attachments, and on-line reporting.

NovaLet's integrated website handles advertising of properties and on-line application processing, while delivering status and outcome information to promote transparency in the lettings process.

All of NovaLet's features are available using a web browser, making it easy for you and your partners to access.



Browser based workflow solution



Zoomable maps for finding properties

## The key to success

**Policies & eligibility configuration**  
NovaLet has been designed to make configuration of policies and eligibility easy both for you and your partner organisations.

**Print quality newsletter**  
A high quality newsletter is automatically produced in PDF format ready to send to your printer.

**Multiple bidding methods**  
Bidding is supported through a number of channels including; your website, touch-tone telephone hotline, local offices, call centres, kiosks, SMS and email.

**Workflow**  
Our workflow and document management technology is used to streamline your allocations process.

**Letting outcome information**  
NovaLet automatically produces information on let properties to increase the transparency of your scheme.

**Stand-alone or integrated**  
NovaLet can run either as a stand-alone system, or in conjunction with your existing housing management system.

**Cost-effective reporting**  
NovaLet has a built in reporting package which makes running reports over the Internet straightforward. Slicing and dicing data, and drill down to underlying detail are fully supported. There is no need to buy an expensive third party tool.

**e-Government enabled**  
To help meet your e-government objectives, all of the CBL module's features are accessible using a web browser.